

Subject: Update regarding your status on the Global Recruitment Roster

Dear [Candidate Name],

We are writing to follow up on your request to be removed from the [Organization Name] Global Recruitment Roster for the [Job Family/Category] position.

After reviewing your current status and the terms of the roster membership, we are unable to process your removal at this time for the following reason(s):

- [Reason 1: e.g., Ongoing selection process for a specific vacancy]
- [Reason 2: e.g., Minimum mandatory placement period not yet met]
- [Reason 3: e.g., Contractual obligations related to current deployment]

As a result, your profile will remain active on the roster, and you may continue to be considered for upcoming global opportunities. We recommend that you keep your contact information and professional profile updated in our system during this period.

If you have further questions regarding this decision or wish to provide additional documentation, please contact the Recruitment Unit at [Email Address].

Thank you for your continued interest in our organization.

Best regards,

The Global Recruitment Team
[Organization Name]