

Subject: Update regarding your application for [Job Title] - [Company Name]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for taking the time to speak with us about your qualifications.

After careful consideration, we have decided not to move forward with your application at this time. While we were impressed by your background and experience, we have determined that this specific role requires a physical presence in our [Location] office. Based on our discussion regarding your preference or requirement for remote work, there is currently an incompatibility with the needs of this position.

However, we would like to keep your resume on file for future opportunities. Should we open any roles in the future that are fully remote or compatible with your location, we will certainly reach out to you.

We appreciate your interest in [Company Name] and wish you the very best in your job search.

Best regards,

[Your Name]
[Your Title]
[Company Name]