

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for taking the time to share your application with us.

After reviewing your application and the work samples provided, we have decided not to move forward with your candidacy at this time. While your background is impressive, we are looking for a portfolio that demonstrates more specific experience in [mention specific skill or industry, e.g., mobile UI design / technical case studies].

We appreciate the effort you put into your application. We will keep your resume on file for future opportunities that may be a better match for your specific portfolio of work.

We wish you the best of luck in your current job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]