

Dear [Candidate Name],

Thank you for giving [Agency Name] the opportunity to review your application for the [Job Title] position.

Our team has carefully evaluated your application and reviewed your portfolio. At this time, we have decided not to move forward with your candidacy. While your background is impressive, your current portfolio does not yet demonstrate the specific range of projects or technical depth required by our client for this particular role.

We will keep your resume on file should a different opportunity arise that better matches your creative style and experience level. We also encourage you to reach out to us again in the future as you add new work to your collection.

We appreciate your interest in our agency and wish you the best of luck with your professional endeavors.

Best regards,

[Your Name]

[Your Title]

[Agency Name]