

[Your Name/Company Name]  
[Your Address]  
[City, State, Zip Code]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Client Company Name]  
[Address]

**Subject: Proposal for Bulk Hiring Commission Rates**

Dear [Recipient Name],

Following our recent discussion regarding your upcoming recruitment needs, I am pleased to submit this proposal for a tiered commission structure specifically designed for bulk hiring requirements.

To support [Client Company Name] in scaling efficiently, we propose the following discounted commission rates based on the volume of successful placements within a [Number]-month period:

- **Standard Rate:** [Percentage]% per placement (for 1-5 hires)
- **Tier 1 Volume:** [Percentage]% per placement (for 6-15 hires)
- **Tier 2 Volume:** [Percentage]% per placement (for 16+ hires)

**Terms and Conditions:**

- The bulk rates apply to roles within the [Job Department/Category] category.
- Invoices will be issued upon the candidate's start date.
- Payment terms are [Number] days from the date of invoice.
- A replacement guarantee of [Number] days applies to all placements.

We are confident that this structure provides the best value while ensuring the high quality of talent your company requires. Please let us know if you would like to move forward with these terms or if you wish to discuss further adjustments.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Your Phone Number]  
[Your Email Address]