

[Your Name]
[Your Title]
[Your Company Name]
[Date]

[Recipient Name]
[Recipient Title]
[Staffing Agency Name]

Subject: Proposal for Strategic Partnership and Volume Staffing Discounts

Dear [Recipient Name],

Following our recent evaluation of our hiring needs for the upcoming [Year/Quarter], [Your Company Name] is looking to consolidate our recruitment efforts with a primary strategic partner. We have been impressed with the quality of candidates provided by [Staffing Agency Name] and would like to discuss a formal volume-based discount structure.

Our projected hiring volume for the next [Number] months is estimated at [Number] positions across [Department/Job Roles]. Given this significant scale, we are seeking a revised fee agreement that reflects a long-term, high-volume partnership.

We are proposing the following tiered structure for your consideration:

- [Tier 1: E.g., 1-5 placements]: [Current %] Fee
- [Tier 2: E.g., 6-15 placements]: [Proposed %] Fee
- [Tier 3: E.g., 16+ placements]: [Proposed %] Fee

In exchange for these exclusive volume rates, [Your Company Name] is prepared to offer [Staffing Agency Name] priority status on all new requisitions and a dedicated point of contact to streamline the onboarding process.

We believe this partnership will provide your agency with a consistent revenue stream while helping us manage our scaling costs effectively. I would like to schedule a brief call next [Day of the week] to discuss these terms in more detail.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Phone Number]
[Your Email Address]