

Date: [Insert Date]

Between:

[Insert Company Name]
[Insert Address]
("The Client")

And:

[Insert Agency Name]
[Insert Address]
("The Provider")

MASTER SERVICES AGREEMENT: VOLUME HIRING

1. Scope of Services

The Provider agrees to deliver high-volume recruitment services to the Client for the following roles: [Insert Job Titles]. The Provider will manage sourcing, screening, and initial interviewing to meet the hiring targets defined in the attached Work Order.

2. Term of Agreement

This agreement shall commence on [Start Date] and continue until [End Date], unless terminated earlier by either party with [Number] days written notice.

3. Hiring Targets and Timelines

The Provider commits to delivering a minimum of [Number] qualified candidates per [Week/Month]. The Client aims to hire [Number] total employees through this agreement.

4. Fees and Payment

The Client agrees to pay the Provider based on the following structure:

- Flat fee per hire: \$[Amount]
- Monthly retainer (if applicable): \$[Amount]

Invoices shall be paid within [Number] days of receipt.

5. Replacement Guarantee

If a candidate placed by the Provider leaves the Client within [Number] days of their start date, the Provider will find a replacement at no additional cost.

6. Confidentiality

Both parties agree to keep all business information, candidate data, and trade secrets confidential during and after the term of this agreement.

7. Compliance

The Provider ensures that all recruitment activities will comply with local labor laws and equal employment opportunity regulations.

Authorized Signatures:

For the Client

Name: [Print Name]

Title: [Insert Title]

For the Provider

Name: [Print Name]

Title: [Insert Title]