

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Recipient Name]
[Recipient Title]
[Client Company Name]
[Client Address]

RE: Rejection of Proposed Amendments to Permanent Placement Guarantee Conditions

Dear [Recipient Name],

Thank you for your proposal dated [Date] regarding the requested amendments to the permanent placement guarantee conditions outlined in our recruitment services agreement.

After a thorough review of your proposed changes, I am writing to formally notify you that we are unable to accept the requested amendments at this time. Our current guarantee policy is designed to balance the interests of both parties while ensuring the quality and sustainability of our placement services.

Specifically, we cannot agree to the following proposed terms: [Optional: Briefly list 1-2 specific points, e.g., extension of the replacement period / changes to the refund eligibility window].

The original terms as specified in the agreement signed on [Date of Original Agreement] will remain in full effect. We believe these terms provide a fair framework for our continued partnership.

We value our relationship with [Client Company Name] and remain committed to providing high-quality candidates for your staffing needs. Please feel free to contact me directly if you wish to discuss our existing agreement further.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]