

head>

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

**RE: Amendment to Recruitment Services Agreement - Rebate Period Clause**

Dear [Contact Name],

This letter serves as a formal amendment to the Recruitment Services Agreement entered into between [Recruitment Agency Name] and [Client Company Name] dated [Original Contract Date].

Both parties hereby agree to amend the "Rebate Period" or "Replacement Guarantee" clause as follows:

**Original Clause:**

[Insert summary or reference number of the current rebate clause]

**Amended Clause:**

[Insert the new agreed-upon rebate terms, e.g., "If the Candidate leaves the employment of the Client within 12 weeks of the start date, a rebate of X% will apply..."]

All other terms and conditions of the original Agreement remain in full force and effect. This amendment shall be effective as of [Effective Date].

Please acknowledge your acceptance of this amendment by signing below and returning a copy to us.

Yours sincerely,

[Your Name]

[Your Title]

[Recruitment Agency Name]

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**Accepted and Agreed:**

Signature: \_\_\_\_\_

Name: [Client Representative Name]

Title: \_\_\_\_\_

Date: \_\_\_\_\_