

SHORT TERM CONTRACT PLACEMENT FEE AGREEMENT

Date: [Insert Date]

BETWEEN:

[Agency Name]
[Agency Address]
(The "Agency")

AND:

[Client Company Name]
[Client Address]
(The "Client")

1. POSITION AND CANDIDATE

This agreement pertains to the placement of [Candidate Name] for the position of [Job Title].

2. CONTRACT DURATION

The short-term contract is scheduled to begin on [Start Date] and end on [End Date].

3. PLACEMENT FEE

The Client agrees to pay the Agency a placement fee based on the following (choose one):

- A flat fee of \$[Amount].
- [Percentage]% of the total gross compensation paid to the Candidate during the contract term.
- A daily/hourly margin of \$[Amount] per unit worked.

4. PAYMENT TERMS

Invoices are payable within [Number] days of the invoice date. Invoices will be issued on [Specify: start date / monthly / completion].

5. EXTENSION AND PERMANENT HIRE

If the contract is extended, the fee structure will continue to apply. If the Client hires the Candidate on a permanent basis within [Number] months of the contract end date, a conversion fee of [Percentage]% of the first year's salary will be due to the Agency.

6. CONFIDENTIALITY

Both parties agree to keep the terms of this agreement and candidate information confidential.

SIGNATURES

For the Agency:

Name: [Name]
Title: [Title]

For the Client:

Name: [Name]
Title: [Title]