

ADDENDUM TO FLAT RATE RECRUITMENT FEE AGREEMENT

Date: [Insert Date]

Original Agreement Date: [Insert Date of Original Contract]

Between: [Insert Agency Name] ("Agency")

And: [Insert Client Name] ("Client")

This document serves as an Addendum to the Flat Rate Recruitment Fee Agreement previously entered into by the aforementioned parties. All terms and conditions of the original agreement remain in full force and effect, except as specifically modified below.

1. Modified Terms:

[Insert specific changes here, e.g., "The flat fee for the position of (Job Title) shall be adjusted from (Old Amount) to (New Amount)."]

2. New Roles/Positions (if applicable):

[Insert details of any new roles added to the agreement and their corresponding flat fees.]

3. Payment Terms:

[Insert any changes to payment schedules or milestone triggers.]

4. Expiration:

This addendum shall remain valid until [Insert Date] or until the completion of the specific recruitment tasks outlined above.

By signing below, both parties agree to the modifications set forth in this Addendum.

For the Agency:

Signature: _____

Printed Name: [Insert Name]

Title: [Insert Title]

Date: [Insert Date]

For the Client:

Signature: _____

Printed Name: [Insert Name]

Title: [Insert Title]

Date: [Insert Date]