

TEMPORARY STAFFING FLAT RATE RECRUITMENT FEE AGREEMENT

Date: [Insert Date]

Between:

Agency: [Insert Staffing Agency Name]

Client: [Insert Client Company Name]

1. Scope of Agreement

This agreement sets forth the terms under which the Agency will provide recruitment services to the Client for the following position: [Insert Job Title/Reference].

2. Flat Rate Fee

The Client agrees to pay the Agency a one-time flat recruitment fee of \$[Insert Amount] for each candidate successfully hired through the Agency's services, regardless of the candidate's final salary or hourly wage.

3. Payment Terms

The flat rate fee shall be invoiced on the candidate's first day of employment. The Client agrees to make payment within [Insert Number, e.g., 14] days of the invoice date.

4. Guarantee Period

If the hired candidate leaves the company or is terminated for cause within [Insert Number, e.g., 90] days of their start date, the Agency will provide a one-time replacement for the same position at no additional cost.

5. Candidate Ownership

The Client agrees that any candidate introduced by the Agency remains the Agency's "referral" for a period of [Insert Number, e.g., 12] months. If the Client hires the candidate for any role within this period, the flat rate fee remains applicable.

6. Termination

Either party may terminate this agreement with [Insert Number] days' written notice. Any candidates already introduced prior to termination will remain subject to the fee terms stated above.

Signatures:

For [Insert Agency Name]: _____ Date: _____

For [Insert Client Name]: _____ Date: _____