

[Date]

[Client Name]  
[Client Address]  
[City, State, Zip Code]

Re: Tiered Pricing Structure Staffing Agreement

Dear [Contact Name],

This letter outlines the tiered pricing structure for staffing services provided by [Staffing Agency Name] to [Client Name], effective as of [Start Date].

To provide maximum value based on volume, our service fees are structured as follows:

<b>Tier</b>	<b>Number of Placements (Annual/Monthly)</b>	<b>Markup Percentage / Flat Fee</b>
Tier 1	[0 - X] Placements	[X]%
Tier 2	[X+1 - Y] Placements	[Y]%
Tier 3	[Y+] Placements	[Z]%

**Terms and Conditions:**

- **Volume Tracking:** Tiers are calculated based on [Total hires per calendar year / Number of active contractors].
- **Rate Adjustment:** Once a new tier threshold is met, the new rate will apply to [all subsequent placements / all active placements from that date forward].
- **Payment Terms:** Invoices are due within [Number] days of receipt.
- **Exclusions:** This pricing applies to [Standard Roles/Specific Departments] only. Specialized roles may require separate negotiation.

This agreement remains in effect until [End Date] or until terminated by either party with [Number] days' written notice.

Please sign below to acknowledge your acceptance of these terms.

Sincerely,

[Your Name]  
[Your Title]  
[Staffing Agency Name]

**Accepted by:**

Signature: \_\_\_\_\_

Name: [Client Representative Name]

Date: \_\_\_\_\_