

# INTERNATIONAL TEMPORARY STAFFING FEE AGREEMENT

**Date:** [Insert Date]

**Between:**

**The Agency:** [Insert Agency Name]

**Address:** [Insert Agency Address]

**Country:** [Insert Country]

**And:**

**The Client:** [Insert Client Name]

**Address:** [Insert Client Address]

**Country:** [Insert Country]

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## 1. Scope of Service

The Agency agrees to source and provide temporary personnel ("Contractors") to the Client for international assignments as specified in individual Work Orders.

## 2. Fee Structure

The Client agrees to pay the Agency based on the following structure:

- **Hourly/Daily Rate:** [Insert Amount] per [Hour/Day].
- **Agency Markup:** [Insert Percentage]% of the Contractor's gross pay.
- **Management Fee:** [Insert Amount] per month per Contractor (if applicable).

## 3. Payment Terms

- Invoices will be issued [Weekly/Bi-Weekly/Monthly].
- Payment is due within [Number] days of the invoice date.
- Payments shall be made in [Insert Currency] via [Wire Transfer/Other Method].
- The Client is responsible for any local VAT, GST, or applicable withholding taxes.

## 4. Conversion Fee (Temp-to-Perm)

Should the Client hire a Contractor directly within [Number] months of the assignment end date, a conversion fee of [Insert Percentage]% of the candidate's first-year annual salary shall be payable to the Agency.

## 5. International Compliance

The Agency ensures all Contractors have the legal right to work in the destination country. The Client is responsible for providing a safe working environment and necessary local site inductions.

## **6. Termination**

Either party may terminate this agreement with [Number] days' written notice. Outstanding fees for work performed up to the termination date remain payable.

## **7. Governing Law**

This agreement shall be governed by the laws of [Insert Jurisdiction/Country].

### **Signatures:**

#### **For the Agency:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### **For the Client:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_