

OVERSEAS SPECIALIZED SKILL PLACEMENT FEE AGREEMENT

Date: [Insert Date]

BETWEEN:

The Agency: [Insert Recruitment Agency Name]

Address: [Insert Agency Address]

AND

The Candidate: [Insert Candidate Full Name]

Passport Number: [Insert Passport Number]

Address: [Insert Candidate Address]

1. PURPOSE

This agreement outlines the terms regarding the placement fee for the Specialized Skilled Worker (SSW) position of [Insert Job Title] in [Insert Destination Country].

2. PLACEMENT FEE AMOUNT

The Candidate agrees to pay a total placement fee of [Insert Currency and Amount]. This fee covers recruitment services, documentation assistance, and deployment coordination.

3. PAYMENT SCHEDULE

The fee shall be paid according to the following milestones:

- **Deposit:** [Amount] payable upon signing this agreement.
- **Processing Fee:** [Amount] payable upon receipt of Certificate of Eligibility or Work Permit.
- **Final Balance:** [Amount] payable prior to the release of travel documents/visa.

4. REFUND POLICY

- If the visa is denied due to Agency error, a refund of [Percentage]% will be issued.
- If the Candidate withdraws for personal reasons, the deposit is non-refundable.
- No refunds will be issued once the Candidate has commenced employment overseas.

5. DECLARATION

I, the Candidate, confirm that I have read and understood the terms above and agree to pay the fees as stipulated for my overseas deployment.

Candidate Signature

Agency Representative Signature