

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Volume Placement Graduate Recruitment Campaign Fee Agreement

Dear [Contact Name],

This letter serves to confirm the agreement between [Recruitment Agency Name] and [Client Company Name] regarding the upcoming graduate recruitment campaign for the [Year/Season] intake.

1. Scope of Services

The Agency will manage the end-to-end recruitment process for a projected volume of [Number] graduate placements, including candidate sourcing, initial screening, and assessment center management.

2. Fee Structure

In consideration of the volume nature of this campaign, the following discounted fee structure shall apply:

- **Fixed Project Fee:** \$[Amount] (payable upon commencement)
- **Per Placement Fee:** \$[Amount] per successful hire
- **Total Estimated Campaign Cost:** \$[Amount]

3. Payment Terms

Invoices for successful placements will be issued on the candidate's start date. Payment is due within [Number] days of the invoice date.

4. Exclusivity

For the duration of this campaign, [Client Company Name] agrees to grant [Recruitment Agency Name] exclusive rights to provide candidates for the specified graduate roles.

5. Replacement Guarantee

Should a placed candidate leave within the first [Number] weeks of employment, the Agency will provide a one-time replacement at no additional "Per Placement" cost, provided all original invoices were paid on time.

Please signify your acceptance of these terms by signing below and returning a copy to us.

Yours sincerely,

[Your Name]
[Your Title]
[Recruitment Agency Name]

Accepted for and on behalf of [Client Company Name]:

Signature: _____

Name: _____

Date: _____