

[Date]

[Candidate Name]
[Candidate Address]
[City, State, Zip Code]

Dear [Candidate Name],

Following our recent discussions and the successful completion of the interview process, we are pleased to formally confirm your permanent placement as [Job Title] at [Facility/Hospital Name].

Please find the details of your placement below:

- **Position:** [Job Title]
- **Department:** [Department Name]
- **Start Date:** [Start Date]
- **Reporting Manager:** [Manager Name/Title]
- **Annual Salary/Rate:** [Amount]
- **Work Schedule:** [Shift Details/Hours per week]

This offer is contingent upon the successful completion of [background checks/credentialing/medical screenings].

We are excited to have you join our medical team. Please sign and return a copy of this letter by [Deadline Date] to indicate your formal acceptance of this position.

If you have any questions regarding your onboarding or the required documentation, please contact [Contact Person Name] at [Phone Number/Email].

Sincerely,

[Your Name]
[Your Title]
[Organization Name]

Candidate Acceptance:

I, [Candidate Name], accept the permanent placement as outlined above.

Signature: _____ Date: _____