

RECRUITMENT AGENCY PLACEMENT AGREEMENT

Date: [Insert Date]

BETWEEN:

[Agency Name]
[Agency Address]
(The "Agency")

AND:

[Client Company Name]
[Client Address]
(The "Client")

1. Scope of Service

The Agency agrees to introduce candidates to the Client for the purpose of permanent or temporary employment. The Client agrees to provide job descriptions and requirements for the roles to be filled.

2. Fees and Payment

The Client shall pay the Agency a placement fee of [Insert Percentage]% of the candidate's first-year gross annual salary. Invoices are payable within [Insert Number] days of the candidate's start date.

3. Replacement Guarantee

If the candidate leaves or is terminated for cause within [Insert Number] weeks of employment, the Agency will provide a one-time replacement at no additional cost, provided all original fees were paid on time.

4. Confidentiality

All candidate resumes and information provided by the Agency are confidential. If the Client hires a candidate introduced by the Agency within [Insert Number] months of the introduction, the full placement fee remains applicable.

5. Term and Termination

This agreement remains in effect until terminated by either party with [Insert Number] days written notice.

Signatures:

For the Agency:

Name: [Print Name]

Title: [Job Title]

For the Client:

Name: [Print Name]

Title: [Job Title]