

[Date]

[Candidate Name]

[Address]

[City, State, Zip Code]

Dear [Candidate Name],

We are pleased to confirm your seasonal contingent placement with [Company Name] for the upcoming [Season, e.g., Winter] season. This letter outlines the terms and conditions of your temporary assignment.

Position: [Job Title]

Reports To: [Manager Name]

Start Date: [Date]

Estimated End Date: [Date]

Compensation: Your hourly rate of pay will be \$[Amount] per hour, payable [Weekly/Bi-weekly].

Status of Employment: This is a seasonal, contingent placement. As such, your employment is for a limited duration and does not guarantee a permanent position or eligibility for company-sponsored benefits, except as required by law. Your employment remains "at-will," meaning either you or the company may terminate the assignment at any time, with or without cause or notice.

Schedule: Your expected work schedule will be [Days/Hours], though these hours may fluctuate based on seasonal business demands.

Please confirm your acceptance of this seasonal placement by signing and returning this letter by [Deadline Date].

Sincerely,

[Sender Name]

[Title]

[Company Name]

Acceptance:

I accept the seasonal contingent placement under the terms described above.

Signature: _____ Date: _____