

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for taking the time to speak with us.

While we have decided to move forward with another candidate for this specific role, we were very impressed with your skills and background. We believe your experience in [Specific Skill/Area] would make you a great fit for our team in the future.

We would like to invite you to join our Talent Pool. By joining, we will keep your profile on file and reach out to you directly when new opportunities that match your qualifications become available.

Please let us know if you are comfortable with us retaining your resume for future consideration. You can also stay connected with us via [[Link to LinkedIn/Careers Page](#)].

Thank you again for your interest in [Company Name], and we wish you the best in your current job search.

Best regards,

[Your Name]
[Your Title]
[Company Name]