

CANDIDATE DATA CONFIDENTIALITY AGREEMENT

Date: [Insert Date]

Candidate Name: [Insert Candidate Name]

Company Name: [Insert Company Name]

Dear [Candidate Name],

In connection with your application and interview process for the position of [Insert Job Title], you may be given access to certain confidential, proprietary, or non-public information belonging to [Company Name] (the "Company").

By signing this letter, you agree to the following terms:

1. Confidential Information: Confidential Information includes, but is not limited to, business plans, financial data, product roadmaps, technical processes, software code, customer lists, and any internal discussions or assessments shared during the recruitment process.

2. Non-Disclosure: You agree to hold all Confidential Information in strict confidence and will not disclose, circulate, or publish such information to any third party without prior written consent from the Company.

3. Purpose of Use: You shall use the Confidential Information solely for the purpose of evaluating the employment opportunity with the Company and for no other purpose.

4. Return of Materials: Upon request by the Company or at the conclusion of the recruitment process, you agree to return or destroy all materials containing Confidential Information.

5. Duration: This agreement remains in effect for a period of [Insert Number, e.g., 2] years from the date of disclosure, regardless of whether an offer of employment is made or accepted.

6. Governing Law: This agreement shall be governed by the laws of [Insert State/Country].

Please acknowledge your agreement to these terms by signing below.

Candidate Signature: _____

Date: _____

On behalf of [Company Name]:

Signature: _____

Name/Title: [Insert Name/Title]