

[Current Date]

[Contractor Name]
[Contractor Address]
[City, State, Zip Code]

Subject: Extension of Contingent Contract - Pending Work Authorization

Dear [Contractor Name],

This letter serves as a formal amendment to your current contract with [Company Name], which is currently scheduled to expire on [Current Expiration Date].

We are pleased to offer an extension of your contract until [New Expiration Date]. This extension is granted based on the ongoing requirement for your services and is contingent upon the following conditions:

- **Valid Work Authorization:** You must maintain valid legal authorization to work in [Country Name] throughout the duration of this extension.
- **Documentation:** You are required to provide updated documentation or proof of your pending renewal application from the relevant immigration authorities no later than [Deadline Date].
- **Terms and Conditions:** All other terms and conditions of your original agreement dated [Original Start Date] remain in full force and effect.

Please note that this extension does not guarantee permanent employment and is subject to the continued availability of the project and your satisfactory performance. Should your work authorization expire or be denied, this contract will be terminated immediately.

To confirm your acceptance of this extension and these conditions, please sign and return a copy of this letter by [Return Date].

Sincerely,

[Sender Name]
[Sender Title]
[Company Name]

Acknowledgment and Acceptance:

[Contractor Signature]

[Date]