

[Company Name]
[Address]
[City, State, Zip Code]
[Date]

[Employee Name]
[Employee Address]
[City, State, Zip Code]

Subject: Offer for Seasonal Employment Renewal

Dear [Employee Name],

We are pleased to invite you back for the upcoming [Season/Year] season. Based on your previous performance, we would like to offer you the position of [Job Title].

The details of your seasonal contract are as follows:

- **Start Date:** [Start Date]
- **End Date:** [End Date]
- **Reporting Manager:** [Manager Name]
- **Wage/Salary:** [Amount] per [Hour/Month]
- **Work Schedule:** [Days/Hours per week]

Your duties will remain consistent with your previous term, along with any updates discussed during your orientation on [Orientation Date, if applicable]. This offer is contingent upon [Background checks/Drug testing/Legal work authorization].

Please review the attached contract for full terms and conditions. If you choose to accept this offer, please sign and return the documents by [Deadline Date].

We look forward to having you back on the team.

Sincerely,

[Signature]
[Name of Sender]
[Title]