

[Company Name]  
[Company Address]  
[Date]

[Employee Name]  
[Employee Address]

Subject: Renewal of Summer Seasonal Employment Contract

Dear [Employee Name],

Following your successful performance during the previous season, we are pleased to offer you a renewal of your employment contract for the upcoming summer season.

The details of your renewed contract are as follows:

- **Position:** [Job Title]
- **Start Date:** [Start Date]
- **End Date:** [End Date]
- **Wage/Salary:** [Amount per Hour/Month]
- **Reporting Manager:** [Manager Name]

All other terms and conditions from your previous contract remain in effect unless otherwise stated in the attached updated agreement.

Please confirm your acceptance of this offer by signing and returning a copy of this letter by [Deadline Date].

We look forward to having you back on our team for another productive summer.

Sincerely,

[Signature]  
[Name of Sender]  
[Job Title]

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**Employee Acceptance:**

I, [Employee Name], accept the renewal of my summer seasonal contract as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_