

[Date]

[Candidate Name]

[Candidate Address]

[City, State, Zip Code]

Subject: Notice of Candidacy Revocation

Dear [Candidate Name],

This letter serves as formal notification that your candidacy for the position of [Job Title] with [Company Name] has been revoked, effective immediately.

This decision has been made following reports of behavior that is inconsistent with our company's values and code of conduct. Specifically, the decision is based on [briefly mention nature of behavior, e.g., unprofessional conduct during the interview process / inappropriate public statements / violation of recruitment policies].

As a result, you are no longer being considered for this role, and all pending interview or onboarding processes have been cancelled.

We wish you the best in your future endeavors.

Regards,

[Your Name]

[Your Title]

[Company Name]