

Subject: Notification of Removal from Recruitment Pool

Dear [Candidate Name],

We are writing to formally notify you that your name has been removed from our active recruitment pool and that your current application has been disqualified, effective immediately.

This decision was made following a review of your application materials and conduct during the recruitment process. It has been determined that a violation of our company recruitment policies has occurred. Specifically, the removal is due to:

[Insert brief description of violation, e.g., provision of inaccurate information, breach of confidentiality, or failure to disclose required information].

As a result of this policy violation, you are no longer eligible for current or future employment opportunities with [Company Name].

Please note that this decision is final.

Regards,

[Your Name]

[Your Title]

[Company Name]