

[Your Name]  
[Your Portfolio/Website Link]  
[Your Email Address]  
[Your Phone Number]

[Date]

[Recipient Name]  
[Recipient Title]  
[Company Name]

Subject: Availability for Augmented Reality Design Services - [Your Name]

Dear [Recipient Name],

I am writing to formally communicate my current availability for upcoming Augmented Reality (AR) design projects. Having followed [Company Name]'s recent work in [mention a specific project or industry], I am eager to offer my expertise in creating immersive digital experiences for your team.

Currently, I am available to take on new projects starting [Date]. I am open to [Full-time / Contract / Freelance] opportunities and can commit to [Number] hours per week.

My core competencies include:

- Prototyping AR interactions using [Tool Name, e.g., Unity, Adobe Aero, or Reality Composer].
- Designing spatial user interfaces (UI) and user experiences (UX).
- 3D asset optimization and visual effects (VFX).
- Developing cross-platform experiences for mobile and wearable AR hardware.

I have attached my resume and a link to my portfolio, which showcases my previous AR builds and creative process. I would welcome the opportunity to discuss how my design approach can add value to your future initiatives.

Thank you for your time and consideration.

Sincerely,

[Your Name]