

[Your Full Name]
[Your Address]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile/Portfolio URL]

[Date]

[Recipient Name]
[Recipient Job Title]
[Company Name]
[Company Address]

Subject: Availability for Quantum Computing Engineer Position - [Your Name]

Dear [Recipient Name],

I am writing to formally confirm my availability for the Quantum Computing Engineer position at [Company Name]. Having followed your organization's recent breakthroughs in [specific area, e.g., error correction or superconducting qubits], I am eager to contribute my technical expertise to your research and development team.

Currently, my professional availability is as follows:

- **Earliest Start Date:** [Date]
- **Notice Period:** [Number of weeks/days]
- **Work Schedule:** [Full-time / Part-time / Flexible]
- **Location:** [On-site / Remote / Open to Relocation]

My background includes extensive experience in [mention key skills, e.g., Qiskit, Cirq, quantum algorithm development, or cryogenic hardware]. I am prepared to begin collaborating on your current projects immediately upon my start date.

Please let me know if you require any further documentation or if you would like to schedule a technical interview to discuss how my skills align with your quantum roadmap.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]