

Subject: Confidential Inquiry: Strategic Leadership Opportunity

Dear [Candidate Name],

I am reaching out to you discreetly regarding a leadership mandate that aligns closely with your expertise at [Competitor Company].

Our client, a major player in the [Industry] sector, is currently undergoing a significant strategic restructuring. As they redefine their internal framework, they have identified a need for a [Job Title] who possesses a deep understanding of [Specific Market/Product Segment] and a proven track record of navigating organizational change.

We are specifically looking for a leader who can bring a fresh perspective from a top-tier competitor to help anchor their new operational model. Given your accomplishments in [Specific Achievement or Role], your background is of particular interest to the Board.

This role offers:

- A pivotal seat in shaping the future direction of the restructured organization.
- Direct influence over [Department/Region] during a high-impact transition period.
- A highly competitive executive compensation package including [Specific Perk/Equity].

I understand the sensitivity of your current position. I would welcome the opportunity to have a brief, confidential introductory call to share the specifics of the vision and the roadmap ahead.

Are you available for a 10-minute conversation on [Day] at [Time]?

Best regards,

[Your Name]
[Your Title]
[Your Firm Name]
[Your Phone Number]