

[Your Name]  
[Your Title/Organization]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Company Name]

**Subject: Confidential Talent Mapping and Succession Strategy**

Dear [Recipient Name],

I am writing to you privately regarding your organization's long-term leadership stability and competitive positioning within the [Industry Name] sector.

In the current market, the risk of unexpected leadership transitions or talent gaps can significantly impact shareholder confidence and operational continuity. I have recently completed a comprehensive, confidential talent mapping exercise focusing on high-impact professionals currently operating in [Specific Niche or Competitor Group].

I would welcome the opportunity to present a speculative overview of this external talent landscape. This mapping is designed to assist you in:

- Identifying "invisible" talent not currently active on the job market.
- Benchmarking your internal leadership pipeline against top-tier external peers.
- Mitigating risk through proactive succession planning for critical functions.

I have identified three specific individuals whose profiles align precisely with [Company Name]'s known strategic goals regarding [mention a specific goal like digital transformation or global expansion].

This inquiry is strictly confidential. I am available for a brief, ten-minute introductory call on [Date] at [Time], or at a time of your convenience, to discuss how this intelligence can support your 2024-2025 growth strategy.

Respectfully,

[Your Signature]

[Your Phone Number]  
[Your Professional Email]