

[Your Name]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the Cross-Border Operations Director position at [Company Name]. With over [Number] years of experience managing complex international supply chains and multi-country logistics, I have a proven track record of optimizing operational efficiency while navigating the nuances of [Language 1] and [Language 2] business environments.

In my previous role at [Current/Previous Company], I successfully led cross-functional teams across [Region/Country] and [Region/Country]. My ability to communicate fluently in both [Language 1] and [Language 2] allowed me to bridge cultural gaps, negotiate high-stakes international contracts, and ensure 100% compliance with diverse regulatory frameworks.

Key achievements I can bring to [Company Name] include:

- Reducing cross-border transit times by [Percentage]% through streamlined customs protocols.
- Lowering operational costs by [Percentage]% by centralizing regional distribution hubs.
- Managing multi-million dollar budgets across different currencies and tax jurisdictions.
- Building and leading high-performing bilingual teams in remote and on-site environments.

I am impressed by [Company Name]'s recent expansion into [Specific Market] and am confident that my bilingual expertise and strategic approach to global operations will help accelerate your international growth. I am eager to discuss how my background aligns with your current operational goals.

Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

[Your Name]