

Subject: Important update regarding your application with [Original Agency Name]

Dear [Candidate Name],

We are writing to share some exciting news regarding our organization. [Original Agency Name] has officially been acquired by [Acquiring Company Name].

We want to reassure you that your candidacy remains a priority for us. As we integrate our two companies, our mission to find top talent continues, and your application is still being actively considered for the [Job Title] position.

**What this means for you:**

- **Process:** Your current application status remains unchanged.
- **Contact:** Your primary point of contact will currently remain [Recruiter Name]. Should this change, we will notify you immediately.
- **Systems:** In the coming weeks, you may see branding updates on our portals and communications reflecting the [Acquiring Company Name] name.

We are enthusiastic about the new opportunities this acquisition brings to our employees and future team members. We appreciate your patience during this transition and will reach out shortly with next steps regarding your interview process.

If you have any immediate questions, please feel free to reply to this email.

Best regards,

[Your Name]  
[Your Title]  
[Company Name]