

[Your Name]
[Your Title]
[Organization Name]
[Address]
[Date]

[Recipient Name]
[Recipient Title]
[Partner Institution/Organization Name]
[Address]

Subject: Proposal for Diversity Talent Pipeline Development Partnership

Dear [Recipient Name],

I am writing to express [Organization Name]'s interest in establishing a strategic partnership with [Partner Institution] to develop a sustainable diversity talent pipeline. Our enterprise is committed to fostering an inclusive workforce that reflects the communities we serve.

We believe that by collaborating with [Partner Institution], we can create pathways for underrepresented talent through the following initiatives:

- **Internship & Mentorship Programs:** Providing hands-on experience and professional guidance to students and early-career professionals.
- **Skill-Building Workshops:** Hosting technical and soft-skill sessions tailored to industry requirements.
- **Recruitment Access:** Establishing direct recruitment channels for graduating cohorts and alumni.
- **Scholarships/Sponsorships:** Supporting the financial development of high-potential candidates from diverse backgrounds.

Our goal is to build a long-term relationship that not only enhances our recruitment efforts but also provides meaningful career opportunities for your members. We are eager to discuss how we can align our resources to meet our mutual objectives.

Are you available for a brief meeting on [Date] or [Date] to explore this further? I look forward to the possibility of working together.

Sincerely,

[Signature]

[Your Printed Name]
[Your Phone Number]
[Your Email Address]