

Subject: Feedback regarding on-site interview: [Candidate Name] - [Job Title]

Dear [Client Name],

Thank you for hosting [Candidate Name] at your office yesterday for the [Job Title] interview. We appreciate the time your team took to meet with them.

I am writing to gather your feedback on the meeting. To help us manage the next steps, could you please provide your thoughts on the following:

- What were your overall impressions of the candidate?
- How well did their technical skills align with the project requirements?
- Do you feel they would be a good fit for your company culture?
- Are there any specific concerns or areas where you need further clarification?
- What are the proposed next steps in your hiring process?

The candidate expressed great interest in the role and enjoyed meeting the team. Your feedback is essential for us to manage their expectations and ensure we are aligned with your needs.

I look forward to hearing from you.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]