

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Recruiter Name]
[Agency Name]
[Agency Address]

Subject: Feedback on Screening Process - [Job Title/Ref Number]

Dear [Recruiter Name],

I am writing to express my sincere appreciation for the professional manner in which the screening process for the [Job Title] position was handled.

I found the initial assessment and the subsequent interviews to be very thorough and well-organized. The information provided about the role and the company culture was clear, which helped me prepare effectively for each stage. I particularly valued the timely updates and the constructive feedback provided by your team throughout the process.

It has been a pleasure working with [Agency Name]. The transparency and efficiency of your recruitment methods made for a very positive experience, regardless of the final outcome.

Thank you for your support and for representing me to your client. I look forward to staying in touch for future opportunities.

Sincerely,

[Your Signature]

[Your Printed Name]