

**Date:** [Insert Date]

**To:** [Hiring Manager Name]

**Department:** [Department Name]

**Subject:** Feedback Request: Talent Acquisition Service for [Employee Name]

Dear [Hiring Manager Name],

As [Employee Name] has recently completed their probationary period as [Job Title], the Talent Acquisition team would like to request your feedback regarding our recruitment service.

To help us improve our hiring process, please provide brief comments on the following:

- **Candidate Quality:** Did the employee meet the technical and cultural requirements of the role?
- **Process Efficiency:** How satisfied were you with the speed and communication during the recruitment stage?
- **Job Alignment:** Did the initial job description accurately reflect the daily realities of the position?
- **Overall Satisfaction:** On a scale of 1-10, how likely are you to use our services for your next hire?

Your insights are essential for ensuring we continue to provide high-quality talent for your team. Please reply to this email or complete the attached form by [Insert Date].

Best regards,

[Your Name]

[Your Title]

Talent Acquisition Department