

Subject: Feedback Request - Shortlist for [Job Title] - [Date]

Dear [Hiring Manager Name],

Thank you for reviewing the candidate shortlist submitted on [Date] for the [Job Title] position.

I noted that the candidates provided were not selected to move forward to the next stage. To help me refine the search and ensure the next round of candidates better aligns with your expectations, could you please provide feedback on the following points:

- Specific technical skills or qualifications that were missing?
- Were there concerns regarding the candidates' experience levels?
- Are there any changes to the job description or priority requirements?
- Any specific feedback on the individuals submitted?

I am committed to finding the right fit for your team and will adjust the sourcing strategy based on your input.

I look forward to hearing from you.

Best regards,

[Your Name]

[Your Title]

[Your Company/Department]