

Subject: Feedback regarding the candidate shortlist - [Project/Job Title]

Dear [Client Name],

Thank you for reviewing the candidate shortlist provided for the [Job Title] position.

We understand that the candidates presented did not meet your current requirements. To help us refine our search and ensure the next selection is better aligned with your expectations, could you please provide specific feedback on the following:

- Were there specific technical skills or qualifications missing?
- Was there a misalignment regarding industry experience?
- Are there any adjustments needed to the job description or seniority level?

Your detailed input is essential for us to adjust our sourcing strategy and identify the right talent for your team.

We will begin sourcing a new batch of candidates immediately based on your guidance. I am also available for a brief call if you would prefer to discuss these requirements in more detail.

Best regards,

[Your Name]

[Your Company Name]

[Your Phone Number]