

[Your Name]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Hiring Manager's Name]  
[Company Name]  
[Company Address]

Subject: Feedback Request - [Job Title] - [Your Name]

Dear [Hiring Manager's Name],

Thank you for the update regarding the [Job Title] position. While I am disappointed to hear that I will not be moving forward in the selection process, I appreciate the time you and the team took to interview me.

I truly enjoyed learning more about [Company Name] and remain very interested in your work. As I am looking to further develop my professional skills, I would greatly appreciate any feedback you could provide regarding my interview performance or my application materials.

Any insights you can share on specific areas where I could improve or qualifications I should focus on gaining would be incredibly helpful for my future growth.

Thank you again for the opportunity, and I wish you and the team the best of luck with the final selection.

Best regards,

[Your Name]