

[Date]

[Executive Name]

[Title]

[Organization Name]

Subject: Evaluation of Executive Search Outreach - [Position Title]

Dear [Executive Name],

We have completed the initial outreach phase for the [Position Title] recruitment. Below is an evaluation of the candidate pool and market response gathered to date.

**1. Outreach Statistics:**

- Total Candidates Identified: [Number]
- Initial Contacts Made: [Number]
- Interested Candidates: [Number]
- Declined/Not Interested: [Number]

**2. Market Feedback:**

[Brief summary of how the market perceives the role and the company.]

**3. Candidate Quality Assessment:**

[Evaluation of the skills and experience level of the current leads compared to the project brief.]

**4. Challenges Encountered:**

[Note any barriers such as compensation expectations, geographic constraints, or industry competition.]

**5. Recommended Next Steps:**

[Suggestions for proceeding, such as interviewing specific candidates or adjusting search criteria.]

We look forward to discussing these findings with you during our next scheduled update.

Sincerely,

[Your Name]

[Your Title]

[Search Firm Name]