

Dear [Client Name],

Now that we have successfully concluded the search for your [Job Title], I am writing to personally thank you for partnering with [Firm Name].

Our goal is to provide a seamless and high-quality executive search experience. To help us maintain these standards and improve our future services, I would greatly appreciate your feedback on the following areas:

- The quality and fit of the candidate shortlist.
- The efficiency and transparency of our communication.
- Your overall satisfaction with the search process and the final hire.
- Any areas where we could have better supported your team.

Please feel free to reply to this email with your thoughts or, if you prefer, I am available for a brief five-minute call at your convenience.

We value our relationship with [Company Name] and look forward to the possibility of working together again in the future.

Best regards,

[Your Name]

[Your Title]

[Firm Name]