

Subject: Feedback regarding [Staff Member Name] - [Company Name]

Dear [Client Name],

I hope you are having a productive week.

As [Staff Member Name] has recently completed their assignment with your team, I am writing to ask for a moment of your time to provide feedback on their performance.

At [Your Agency Name], we strive to provide the highest quality service, and your insights help us ensure we are meeting your expectations and supporting our staff effectively.

Could you please answer the following briefly?

- How would you rate the quality of work provided?
- Was the staff member punctual and professional?
- How well did they integrate with your existing team?
- Do you have any other comments or suggestions?

Alternatively, you can leave us a public review on our profile here: [Link to Google/Review Site].

Thank you for your continued partnership and for helping us improve our services.

Best regards,

[Your Name]

[Your Job Title]

[Your Agency Name]