

Subject: Feedback requested: Updated resume format for [Candidate Name]

Dear [Hiring Manager Name],

I have recently updated the resume format for [Candidate Name], who is being considered for the [Job Title] position.

Before I submit this version to the final review committee, I would appreciate your feedback on the new layout. Specifically:

- Does the reorganized "Skills" section clearly highlight the requirements for your team?
- Is the new chronological format easy to navigate?
- Are there any specific achievements you would like to see more prominently displayed?

I have attached the formatted resume for your review. Please let me know if you have any suggestions or if this version is ready for submission.

Best regards,

[Your Name]

[Your Title]

[Your Company]