

[Company Name]  
[Company Address]  
[Date]

[Worker Name]  
[Worker Address]

**Subject: Confirmation of Right to Work**

Dear [Worker Name],

This letter is to confirm that [Company Name] has completed the necessary right to work checks in accordance with current legal requirements.

Based on the documentation provided, we confirm that you have the legal right to work in the United Kingdom for the following period:

- **Work Status:** [Temporary / Visa Holder / Student]
- **Start Date:** [Date]
- **Expiry Date:** [Date / N/A]
- **Restrictions:** [List any hours or role restrictions, or state "None"]

Please note that your continued employment is subject to you maintaining a valid right to work status. You are required to notify the Human Resources department immediately of any changes to your immigration status or if your current visa is revoked or cancelled.

If your right to work is time-limited, we will perform a follow-up check prior to the expiry date listed above. You will be required to provide updated documentation at that time.

Should you have any questions regarding this matter, please contact [Contact Name/Department].

Yours sincerely,

[Signature]

[Name of Sender]  
[Job Title]