

[Company Letterhead]

[Date]

[Candidate Full Name]

[Candidate Address]

[City, State, Zip Code]

Subject: Confirmation of Pre-Employment Immigration Status

Dear [Candidate Name],

This letter is to confirm that [Company Name] has reviewed your immigration documentation as part of our pre-employment verification process for the position of [Job Title].

Based on the documents provided, we confirm that you are currently authorized to work in the United States under the following status:

- **Visa Type/Status:** [e.g., H-1B, L-1, F-1 OPT, TN]
- **Validity Period:** [Start Date] to [End Date]
- **Sponsorship Requirement:** [Company Name will/will not] be required to file a petition to transfer or extend your status.

Please note that this confirmation is contingent upon the continued validity of your work authorization. You are required to notify the Human Resources department immediately of any changes to your immigration status or employment eligibility.

This letter does not constitute a final contract of employment, and all offers remain subject to the successful completion of [e.g., background checks/drug screening].

If you have any questions regarding this verification, please contact [HR Contact Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Authorized Official]

[Title]

[Company Name]