

[Company Letterhead/Logo]

[Date]

[Recipient Name]

[Recipient Title]

[Organization/Regulatory Body Name]

[Address Line 1]

[Address Line 2]

RE: Verification of Equal Employment Opportunity (EEO) Compliance

To Whom It May Concern,

This letter serves as official verification that [Company Name] is in full compliance with global Equal Employment Opportunity (EEO) standards and applicable local labor laws regarding non-discrimination in recruitment and employment practices.

We certify that our global recruitment processes are conducted without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, veteran status, or any other characteristic protected by law. Our organization maintains rigorous internal policies to ensure that all candidates are evaluated based solely on merit, qualifications, and professional ability.

Specifically, [Company Name] adheres to the following principles:

- Implementation of unbiased job descriptions and advertisements.
- Standardized interview processes to eliminate systemic bias.
- Regular auditing of hiring data to ensure equitable outcomes.
- Mandatory diversity and inclusion training for all recruitment personnel.

We remain committed to fostering an inclusive work environment that reflects the diversity of the global markets we serve. Should you require further documentation or specific compliance reports, please contact our Human Resources Compliance Department at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Authorized Representative]

[Title]

[Company Name]