

[Your Name]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]

Subject: Verification of Employment Gap - Entrepreneurial Venture ([Start Date] - [End Date])

To Whom It May Concern,

Please accept this letter as formal verification of my professional activities during the period of [Start Date] to [End Date]. During this time, I was engaged in an entrepreneurial venture as the [Your Title, e.g., Founder/Co-Founder/Principal] of [Business Name, if applicable, or "an independent startup project"].

My primary focus during this period involved [briefly list 2-3 core responsibilities, e.g., product development, market research, and business strategy]. This venture allowed me to develop high-level skills in [mention 1-2 skills, e.g., project management, financial oversight, or technical execution] which I am now eager to apply within a corporate environment.

While the venture provided significant professional growth, I have decided to [mention reason for returning to traditional employment, e.g., transition back into a collaborative team environment / leverage my expertise in a larger scale organization].

Supporting documentation, such as [mention if any: business registration, client testimonials, or project links], can be provided upon request to further validate this period of self-employment.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]