

[Date]

[Candidate Full Name]

[Candidate Address]

[City, State, Zip Code]

**Subject: Payroll Compliance Verification**

Dear [Candidate Name],

This letter is to confirm that [Company Name] has completed the payroll compliance verification process for your profile as of [Verification Date].

The following areas have been reviewed and verified for compliance with current labor laws and company policies:

- Tax Identification and Documentation (W-4/I-9 or local equivalent)
- Bank Account and Direct Deposit Authorization
- Withholding and Statutory Deductions
- Social Security and Insurance Contributions
- Hourly/Salary Rate Accuracy

Based on our records, your payroll status is currently marked as **Compliant**. No further action is required from you at this time.

Please ensure that you notify the Human Resources or Payroll Department immediately should there be any changes to your personal details, tax status, or banking information.

If you have any questions regarding this verification, please contact the Payroll Department at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Payroll Officer/HR Manager]

[Job Title]

[Company Name]