

[Company Letterhead]

To: [Client Name / Contact Person]

From: [Your Company Name]

Date: [Date]

Subject: Anti-Bribery and Anti-Corruption Compliance Acknowledgment

Dear [Name],

As part of [Your Company Name]'s commitment to ethical business practices and legal compliance, we require all our clients and business partners to acknowledge their commitment to anti-bribery and anti-corruption standards.

By signing this letter, [Client Name] (the "Client") confirms and agrees to the following:

- The Client shall comply with all applicable local and international anti-bribery laws, including but not limited to the Foreign Corrupt Practices Act (FCPA) and the UK Bribery Act.
- The Client confirms that it has not offered, promised, authorized, or given any bribe, kickback, or improper payment to any employee or representative of [Your Company Name].
- The Client agrees not to offer or provide any gift, entertainment, or hospitality to [Your Company Name] employees that could be perceived as an attempt to influence business decisions or obtain an unfair advantage.
- The Client shall maintain accurate books and records regarding all transactions related to its business relationship with [Your Company Name].
- The Client agrees to report any suspected violations of these standards or any requests for bribes by [Your Company Name] personnel immediately to [Compliance Contact Email/Phone].

Failure to comply with these anti-corruption obligations may result in the immediate termination of our business relationship and legal action where necessary.

Acknowledgment:

I, the undersigned, being a duly authorized representative of [Client Name], hereby acknowledge that I have read, understood, and agree to abide by the anti-bribery and anti-corruption requirements stated above.

Signature

Printed Name and Title

Date