

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Approval of Bulk Placement Discount - [Account/Invoice Number]

Dear [Client Contact Name],

We are pleased to inform you that your request for a bulk placement discount has been approved. This discount is applied in recognition of the volume of placements submitted for the period of [Start Date] to [End Date].

The details of the approved billing adjustment are as follows:

- **Total Placements:** [Number of Placements]
- **Standard Rate:** [Amount] per placement
- **Applied Discount:** [Percentage or Fixed Amount]%
- **New Discounted Rate:** [Amount] per placement

The total adjusted balance for your current billing cycle is [**Total Amount**]. This update will be reflected in your upcoming invoice, which is due on [Due Date].

Thank you for your continued partnership. If you have any questions regarding this adjustment or your account, please contact our billing department at [Phone Number] or [Email Address].

Sincerely,

[Your Name]

[Your Title]

[Company Name]